



CRA Board Regular Meeting Minutes  
Tuesday, September 24, 2024 – 4:00 p.m.  
City Hall Commission Chambers  
Delray Beach, FL 33444

**STAFF PRESENT:**

Renee Jadusingh, Esq.  
Gina Clayton

Christine Tibbs  
Tracy Waterlander

Donald Doody, Esq.

**OTHERS PRESENT:**

Miss McCray  
George Long  
Winnie Edwards

**1. Call to Order**

Vice-Chair Burns called the meeting to order at 4:01 p.m.

**2. Roll Call**

**CRA Board Members Present:** Chair Tom Carney (virtual), Vice-Chair Angela Burns, Deputy-Vice Chair Tom Markert, and CRA Commissioner Juli Casale.

**3. Approval of Agenda**

**Motion** by Commissioner Casale, seconded by Deputy Vice-Chair Markert, to approve the Agenda. In a roll call vote, **motion** passed (4-0)

**4. September PowerPoint Presentation (Included for information only)**

**A. AUGUST POWERPOINT PRESENTATION**

**5. Staff Reports (For Information Purposes Only)**

**A. MONTHLY WORK PLAN REPORT**

**B. ARTS WAREHOUSE REPORT**

**C. FUNDING ASSISTANCE AND COMMUNITY OUTREACH REPORT**

**D. PROPERTY MANAGEMENT REPORT**

**E. SOCIAL MEDIA REPORT**

**6. Public Comments on Agenda & Non-Agenda Agenda Items**

George Long, 46 N. Swinton Avenue, spoke in support of the Delray Beach Historical Society.

**7. Consent Agenda**

**A. REGULAR BOARD MEETING MINUTES**

**B. CRA FINANCIAL REPORT – AUGUST 2024**

**C. PUBLIC NOTICE OF INTENT TO DISPOSE OF DELRAY BEACH COMMUNITY REDEVELOPMENT AGENCY OWNED PROPERTY - 617 NW 2nd STREET, DELRAY BEACH, FLORIDA, 33444**

**D. INTERLOCAL AGREEMENT BETWEEN THE CITY OF DELRAY BEACH AND DELRAY BEACH COMMUNITY REDEVELOPMENT AGENCY FOR FUNDING A PORTION OF THE CITY OF DELRAY BEACH DISPARITY STUDY**

**E. A.-G.U.I.D.E. FUNDING REQUEST FOR FISCAL YEAR 2024-2025 - ARTS GARAGE (DELRAY BEACH CREATIVE CITY COLLABORATIVE, INC.)**

**F. A.-G.U.I.D.E. FUNDING REQUEST FOR FISCAL YEAR 2024-2025 - DELRAY BEACH COMMUNITY LAND TRUST**

**G. A.-G.U.I.D.E. FUNDING REQUEST FOR FISCAL YEAR 2024-2025 - EXPANDING & PRESERVING OUR CULTURAL HERITAGE - SPADY MUSEUM**

**H. A.-G.U.I.D.E. FUNDING REQUEST FOR FISCAL YEAR 2024-2025 - DELRAY BEACH PUBLIC LIBRARY ASSOCIATION**

**I. THIRD AMENDMENT TO SITE DEVELOPMENT ASSISTANCE FUNDING ASSISTANCE AGREEMENT - BLANC BEAUTY SALON HAIR AND NAIL INC.**

**Motion** by Commissioner Casale, seconded by Deputy Vice-Chair Markert, to approve the Consent Agenda. In a roll call vote, **motion** passed (4-0).

**8. Old Business**

There was none.

**9. New Business**

**A. A.-G.U.I.D.E. FUNDING REQUEST FOR FISCAL YEAR 2024-2025 - DELRAY BEACH HISTORICAL SOCIETY**

Ms. Jadusingh, Executive Director, introduced the item and Ms. Gina Clayton, Director of

Finance and Operations, provided a brief background on the funding request.

Ms. Winnie Edwards, Executive Director of the Delray Beach Historical Society, provided further information about historical funding and the 2024-2025 funding request. She noted the archive has expanded and an auxiliary storage unit was needed, which cost \$7K annually. Additionally, the grounds and gardens maintenance expenses increased 70% since last fiscal year. She highlighted the allowable ask is 25% and they are requesting 21.3%.

**Motion** by Commissioner Casale, seconded by Deputy Vice-Chair Markert, to approve item 9A. In a roll call vote, **motion** passed (4-0).

**B. RESOLUTION NO. 2024-11 - ADOPTION OF DELRAY BEACH COMMUNITY REDEVELOPMENT AGENCY FISCAL YEAR 2024-2025 BUDGET**

Ms. Jadusingh, Executive Director, introduced the item and reviewed the following: Projects by Subarea; CRA FY 2024-2025 Budgeted Projects by Subarea; Summary of Updates; Fiscal Year 2024-2025 – CRA Priorities; and Centering Thoughts for Upcoming Fiscal Year.

**Motion** by Commissioner Casale, seconded by Deputy Vice-Chair Markert, to approve Resolution No. 2024-11. In a roll call vote, **motion** passed (4-0).

**C. APPROVAL OF THE GOALS & OBJECTIVES ANALYSIS ESTABLISHING GOALS, OBJECTIVES, AND PERFORMANCE MEASURES AND STANDARDS FOR PROGRAMS AND ACTIVITIES UNDERTAKEN BY THE DELRAY BEACH COMMUNITY REDEVELOPMENT AGENCY DURING FISCAL YEAR 2024-2025 TO COMPLY WITH THE FLORIDA STATUTE § 189.0694**

Ms. Jadusingh, Executive Director, introduced the item and reviewed the new requirements.

**Motion** by Commissioner Casale, seconded by Deputy Vice-Chair Markert, to approve item 9C. In a roll call vote, **motion** passed (4-0).

**D. AWARD REQUEST FOR PROPOSAL CRA NO. 2024-05 - FOR THE DISPOSITION OF CRA-OWNED VACANT LOTS FOR THE DEVELOPMENT OF AFFORDABLE /WORKFORCE HOUSING TO DELRAY BEACH COMMUNITY LAND TRUST, INC**

Ms. Christine Tibbs, Assistant Director, introduced the item and reviewed the property information, request for proposal, and summary of proposers. Based on the scores, the Evaluation Commission recommended that the RFP be awarded to the Delray Beach Community Land Trust, Inc.

Chair Carney and Commissioner Casale both expressed their support for the CLT model.

**Motion** by Deputy Vice-Chair Markert, seconded by Commissioner Casale, to approve item 9D. In a roll call vote, **motion** passed (4-0).

**E. CRA EXECUTIVE DIRECTOR ANNUAL REVIEW**

Ms. Christine Tibbs, Assistant Director, introduced the item and noted it was being brought before the Board for discussion. She noted, in the past, a typical salary increase had been between 6-7%.

Chair Markert and Vice-Chair Burns both agreed with a 6% increase.

**Motion** by Commissioner Casale, Deputy Vice-Chair Markert, to approve a 6% salary increase for the Executive Director, retroactive to June 29, 2024, and to amend her employment agreement accordingly. In a roll call vote, **motion** passed (4-0).

**10. Other Business**

**A. Comments by Executive Director**

Ms. Jadusingh highlighted the following: Redevelopment Advisory Committee (RAC) Update; 2024 Florida Redevelopment Association Annual Conference; and the opening date of the Winter GreenMarket (October 26th).

**B. Comments by Board Attorney**

No comments.

**C. Comments by Commissioners**

Commissioner Casale thanked student Miss McCray for joining her to experience "Commissioner for a Day."

No additional Board comments.

**11. Adjournment**

There being no further discussion, the meeting was adjourned at 4:33 p.m.

  
Renee Jadusingh, Executive Director

  
Tom Carney, Chair