



# A-G.U.I.D.E. Nonprofit Partner Application for Funding

## SECTION I. ORGANIZATION INFORMATION

1 Organization Legal Name:

*dba*, if applicable:

2 Address:

3 Telephone:

4 Fax:

5 Website:

6 Mission Statement:

7 Executive Leader:

8 Application Contact:

9 Title:

10 Contact Telephone:

11 Email:

12 Year Established, Organization History and Growth (maximum 1,000 words):

13 Policy on Board Contributions (maximum 250 words):

14 For current fiscal year, number of Board Members contributing:

\_\_\_ Cash donations \_\_\_ Donations raised from others \_\_\_ Volunteer hours \_\_\_ In-kind donations

15 For current fiscal year, amount/value of Board member contributions:

\$ \_\_\_\_\_ Cash donations                      \$ \_\_\_\_\_ Donations raised from others

\$ \_\_\_\_\_ Volunteer hours                      \$ \_\_\_\_\_ In-kind donations

16 Oversight/Accreditation/Affiliation:

**SECTION II. PROJECT/PROGRAM INFORMATION**

**Program A**

17 Project/Program Title:

18 Check one:

- New
- Existing

19 If existing Program, year established:

20 Prior CRA Funding for Same Project/ Program?

- Yes
- No

21 Time Period(s):

22 Project/Program Description (if previously funded for the same project/program, also include BRIEF summary of key accomplishments):

**Program B (if applicable)**

23 Project/Program Title:

24 Check one:

- New
- Existing

25 If existing Program, year established:

26 Prior CRA Funding for Same Project/Program?

- Yes
- No

27 Time Period(s):

28 Project/Program Description (if previously funded for the same project/program, also include BRIEF summary of key accomplishments):

29 Delray CRA Overall Need Addressed and Description:

Economic/Business Development  Affordable Housing  Recreation & Cultural Facilities

Description of how programs and activities align with and/or meet the goals and objectives of the CRA Redevelopment Plan:

30 Key Staff and Qualifications (maximum 500 words):

31 Potential Challenges and Strategies to Address Them (maximum 500 words):

### SECTION III. FINANCIAL INFORMATION

#### ORGANIZATION BUDGET

32 Total Organization Budget for Previous FY 2019-2020:  
\$

33 Total Organization Budget for Current FY 2020-2021:  
\$

34 Total Organization Budget for Proposed 2021-2022:  
\$

#### PROGRAM BUDGET

35 Project/Program Budget (A):  
\$

36 Amount Requested (A):  
\$

37 % of Org Budget  
%

38 Project/Program Budget (B):  
\$

39 Amount Requested (B):  
\$

40 % of Org Budget  
%

41 Total CRA Request (Program A+B): \$

42 % of Org Budget  
%

43 Type(s) of Support Requested (refer to A-G.U.I.D.E. guidelines):

44 Other Support/Status and Plans for Sustainability (maximum 500 words):

## SECTION IV. APPLICATION CHECKLIST

<b>A.</b>	Cover Letter Signed by Board Chair	<input type="checkbox"/>
<b>B.</b>	501(C)(3) IRS Determination Letter	<input type="checkbox"/>
<b>C.</b>	Board of Directors List	<input type="checkbox"/>
<b>D.</b>	Policy on Board Contributions, If Applicable	<input type="checkbox"/>
<b>E.</b>	Strategic Plan or Other Long-Term Planning Document	<input type="checkbox"/>
<b>F.</b>	Logic Model	<input type="checkbox"/>
<b>G.</b>	Goals and Outcomes Report	<input type="checkbox"/>
<b>H.</b>	Evaluation Plan	<input type="checkbox"/>
<b>I.</b>	Combined Budget Form	<input type="checkbox"/>
<b>J.</b>	Project/Program Budget & Narrative Form	<input type="checkbox"/>
<b>K.</b>	Most Recent Financial Statement	Time Period: _____ <input type="checkbox"/>
<b>L.</b>	Most Recent Form 990	Time Period: _____ <input type="checkbox"/>
<b>M.</b>	Most Recent Independent Financial Audit/Review/Compilation	Time Period: _____ <input type="checkbox"/>
<b>N.</b>	Affiliation Agreements, If Applicable	Time Period: _____ <input type="checkbox"/>
<b>O.</b>	Current Balance Sheet as of 5/30/2020	<input type="checkbox"/>

## SECTION V. CERTIFICATION STATEMENT AND SIGNATURE

As chief executive of the applicant organization I certify that (1) the information provided in this application is correct and complete to the best of my knowledge; (2) I am committed to the purpose of the proposed project or program and will work with Board and staff members to accomplish its stated outcomes; and (3) I will be accountable for compliance with all CRA requirements for operation, evaluation, and reporting.

\_\_\_\_\_

Executive Leader Name and Title

\_\_\_\_\_

Date Submitted