



20 N. Swinton Avenue
Delray Beach, FL 33444

Agenda Item #
October 12, 2017

10A

~ CRA BOARD SUMMARY ~
RESPONSES TO RFB -

LANDSCAPE MAINTENANCE SERVICES - CRA-OWNED PROPERTIES AND GATEWAY FEATURE

At the July 27, 2017 CRA Board meeting, the board authorized staff to issue a Request for Bids (RFB) for landscape maintenance of various CRA-owned properties and the Atlantic Avenue Gateway Feature. The RFB was issued on August 1st, with a closing date of September 1, 2017. Based on the RFB for the same work issued in 2015, the CRA currently has an agreement with LV Superior Landscaping, Inc. in the amount of \$62,496.00. LV Superior Landscaping, Inc. is maintaining the CRA-owned properties and the Atlantic Avenue Gateway Feature up through November 30, 2017.

There were five (5) respondents to the RFB. One (1) respondent was disqualified, as their submittal was incomplete. The other four (4) bids ranged from a low of \$28,745.40 (LV Superior Landscaping, Inc.) to a high of \$194,190.00 (Superior Landscaping & Lawn Service, Inc.). Staff reviewed the submissions based on the criteria listed in the RFB and the CRA's Procurement Manual. Each proposal contained irregularities in their submissions (See attached Bid Tab Sheet).

DS Landscaping, Inc. only supplied; proof of insurance, the bid signature form, Public Entity Crimes Sworn Statement, and Conflict of Interest forms. They provided no pricing for the work to be performed.

Property Works and Superior Landscaping & Lawn Service, Inc. did not supply the Local Preference Certification Statement nor Subcontractor information in their bid submittals.

LV Superior Landscaping, Inc. submitted all of the requested forms. However, there appears to be errors in their final calculations.

Sod Unlimited, Inc. omitted the following from their bid submittal: Local Preference Certification Statement and Subcontractor information. There also appears to be errors in their final calculations.

Vendors	CRA-Owned Properties	Gateway Feature	Total
	Bid Price	Bid Price	Bid Price
DS Landscaping	\$0	\$0	\$0
Property Works	\$118,104.00	\$44,190.00	\$162,294.00
LV Superior Landscaping, Inc.	\$ 9,821.70	\$18,923.70	\$28,745.40
Superior Landscaping & Lawn Service, Inc.	\$113,190.00	\$81,000.00	\$194,190.00
Sod Unlimited, Inc.	\$ 10,415.00	\$18,065.00	\$28,480.00

Per the Request for Bids and the CRA's Procurement Policies and Procedures Manual, the CRA reserves the right to waive irregularities in the bids, which best serve the CRA's interest, as determined by the CRA Board.

Based on staff's evaluation of the submittals, it appears that the two (2) lowest bidders only submitted the cost of maintenance for one (1) month during the November-April season, and one (1) month during the May-October season, leaving calculations for ten (10) months of maintenance out of their bids.

From the bids submitted by the two (2) lowest respondents compared to the current contract, staff contends that there is no feasible way that CRA-owned properties or the Gateway Feature can be properly maintained for that cost.

It is also noted that the bid totals submitted by Property Works and Superior Landscaping & Lawn Service, Inc. are more than double the CRA's current Landscape Maintenance Agreement with LV Landscaping. Given the above issues related to the bid submittals, it would be in the best interest of the CRA to re-issue the Request for Bids for this work.

Recommended Action:

Reject the responses to the Request for Bids for Landscape Maintenance Services for the CRA-owned properties and the Atlantic Avenue Gateway Feature, and re-issue the Request for Bids.

Submitted By: DJ Lee Property/Project Manager

Attachments: Bid Tab Sheet

EXHIBIT "A"

Delray Beach CRA BID OPENING TABULATION

BID NO: PROJECT NO: 2017-06		POSTING: September 15, 2017				
TITLE: LANDSCAPE MAINTENANCE SERVICES ON PROPERTIES OWNED BY THE DELRAY BEACH COMMUNITY REDEVELOPMENT AGENCY AND THE ATLANTIC AVENUE GATEWAY FEATURE (CRA)						
VENDORS	CRA-owned properties November- April	CRA-owned properties May-October	Atlantic Avenue Gateway Feature Northside (AREA 1)	Atlantic Avenue Gateway Feature Southside (AREA 2)	Grand Total Bid Price Areas 1 & 2	TOTAL
	Bid Total	Bid Total	Bid Total	Bid Total	Grand Total	
DS Landscaping	\$0	\$0	\$0	\$0	\$0	\$0
Property Works	\$54,648.00	\$63,456.00	\$22,095.00	\$22,095.00	\$44,190.00	\$162,294.00
L.V. Superior Landscaping, Inc.	\$3,273.90	\$6,547.80	\$9,431.40	\$9,492.30	\$18,923.70	\$28,745.40
Superior Landscaping & Lawn Service, Inc.	\$47,610.00	\$65,580.00	\$39,590.00	\$41,410.00	\$81,000.00	\$194,190.00
Sod Unlimited, Inc.	\$4,455.00	\$5,960.00	\$9,055.00	\$9,010.00	\$18,065.00	\$28,480.00

Reviewed By:

DJ Lee Property-Project Manager

BID NO: PROJECT NO: 2017-06												
TITLE: LANDSCAPE MAINTENANCE SERVICES ON PROPERTIES OWNED BY THE DELRAY BEACH COMMUNITY REDEVELOPMENT AGENCY AND THE ATLANTIC AVENUE GATEWAY FEATURE (CRA)												
VENDORS	Section "C" completed	Proof of Insurance	Ref.	Equipment List	Local Preference Certificate Statement	Bid Signature Form	Business Tax Receipt	Pesticide Applicators License	Subcon Info.	Addenda ACK.	Required Forms	
DS Landscaping	NO	YES	NO	NO	NO	YES	YES	NO	NO	NO	YES	
Property Works	YES	YES	YES	YES	YES	YES	YES	YES	NO	YES	YES	
LV Superior Landscaping INC	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	
Superior Landscaping & Lawn Service, Inc	YES	YES	YES	YES	NO	YES	YES	YES	NO	YES	YES	
Sod Unlimited	NO	YES	YES	YES	YES	YES	YES	YES	NO	NO	YES	