



20 N. Swinton Avenue
Delray Beach, FL 33444

Agenda Item #
September 14, 2017

~ **CRA BOARD SUMMARY** ~
REVISED: Proposed FY 2017-18 Budget Update

At the August 24th CRA Board Workshop and Regular meetings, the board provided direction related to the A-GUIDE funding requests. As a result of the discussions during the A-GUIDE applicant's presentations, it was the consensus of the board to provide A-GUIDE funding in an amount greater than that recommended by the A-GUIDE Evaluation Committee for Old School Square (\$187,500 additional) and EPOCH/Spady Museum (\$20,000 additional). In order to further assist the City with its budget constraints and for the City to address other funding needs, similar to last fiscal year (FY 2016-17), the CRA's A-GUIDE budget line item also reflects the amount that the City typically provides to four of the not-for-profit organizations annually (Old School Square, Delray Beach Public Library, EPOCH, Delray Beach Historical Society). The amount of funding proposed in FY 2017-18 includes an increase of \$50,000 (\$491,000 total) based on Old School Square's request to the City. Attached is a breakdown of the A-GUIDE funding as referenced above.

At the August 30th City Commission/CRA Board Workshop meeting, the CRA presented the draft FY 2017-18 CRA Budget and Work Plan to the City Commission. The majority of the discussion related to the funding and implementation of Capital Improvement Projects, including carryforward projects from FY 2016-17. Also discussed were the carryforward of the remaining funds associated with the Old School Square campus improvements to address signage, lighting and/or landscaping. In addition, the Wayfinder Signage was briefly discussed. Based on the discussion, the Wayfinder project could be deferred until the City's Parking Management Plan is finalized and implemented. Thus, the proposed CRA budget does not include the funding for the Wayfinder project at this time. Attached is a Supplemental Report regarding the Tennis Tournament Funding.

Attached please find an updated proposed FY 2017-18 Budget that has been modified to reflect the items referenced above:

1. CRA Administrative Sources – General Fund Carryforward (G/L#4500) – Increased \$200,000 from FY 2016-17 Budget.
2. West Atlantic Redevelopment – Land Acquisitions- (G/L#5115) – Decreased \$274,875 from \$2,500,000 to \$2,225,125 based upon year-to-date acquisitions for FY 16-17 and to balance budget. This may be increased as Carryforward funds are adjusted.
3. Downtown Master Plan – OSS Facility (CIP) (G/L#5201) – Provided funding in the amount of \$200,000 to address signage, lighting and/or landscaping. Carryforward from FY 2016-17 Budget.
4. Community Improvement & Economic Development – A-GUIDE (G/L#7376) – Increased \$268,250 to address Board's consensus on A-GUIDE funding and increases for Old School Square and EPOCH.

Submitted By: Lori Hayward, Finance & Operations Director

Attachments: Supplemental Report – Tennis Tournament Funding; A-GUIDE Funding Breakdown; Proposed CRA FY 2017-18 Budget

SUPPLEMENTAL REPORT - Tennis Tournament Funding:

At the July 27, 2017 CRA Board Workshop meeting, the City presented its funding request for the ATP Tennis tournament in the amount of \$1,000,000 for FY 2017-18. During the meeting there was extensive discussion amongst CRA Board Members with funding suggestions ranging from \$550,000 (provided in FY 2015-16) to \$1,000,000. There was also discussion regarding the ability to obtain additional tennis sponsorships to defray some of the City/CRA costs.

At the August 8, 2017 CRA Board Budget Workshop meeting (Cox and Rose absent), the FY 2017-18 budget was discussed with extensive discussion surrounding the tennis tournament sponsorship. Chair Gray proposed funding in the amount of \$850,000 to the City, with an additional \$100,000 of funding to the DBMC to obtain a consultant that could pursue sponsorships for the 2019 Tournament, with the possibility of generating some sponsorships through the DBMC for the 2018 tournament. The \$100,000 would be utilized as seed money for the DBMC to obtain sponsorships and would not be provided on a recurring basis. In addition, \$50,000 would be allocated to provide a community event focused around the tennis tournament that would involve all community partners including, WARC, Delray Beach Sports Destination Committee, the Spady Museum, NW/SW Neighborhood Alliance, DDA, Chamber and DBMC. Chair Gray proposed that the DBMC would be the organization to coordinate all tennis tournament sponsorship logistics, and that the DBMC would be the conduit for the event to ensure non-profit organizations, particularly in The Set, are brought together to coordinate the community event. While the Board supported the funding concept, Commissioners Carstarphan and Zeller felt that if the proposal was not supported by the City Commission, they would support funding of the full \$1,000,000, and still work with local non-profit organizations, in light of the current litigation between the City and Match Point. It was suggested that prior to having a meeting with the community partners to discuss the proposed event, that the City Commission give their consent for the proposed concept at the August 30, 2017 City Commission/CRA Board Joint Workshop.

Subsequent to the CRA's Budget Workshop, there was communication between the DBMC Executive Director and CRA Executive Director regarding the funding concept, and sponsorship opportunities. The DBMC Executive Director expressed her willingness to raise sponsorship funds on behalf of the City. However, there are concerns that Match Point may not be cooperative in fulfilling of the sponsorship benefits. Therefore, while the \$150,000 could be set aside to fund the tennis tournament sponsorship concept, there is no guarantee that Match Point would agree to cooperate with either the DBMC or the CRA with respect to this concept. In addition, the City Commission did not discuss the community event/DBMC funding concept at the Joint Workshop. Therefore, there was no consensus from the City to this concept. At this point, the City is still requesting the full \$1,000,000 commitment from the CRA for this event.

A- GUIDE

FY 2016-2017 Funding

A-GUIDE	A-GUIDE Funding Established	Requested Amount	Board Approved on 9/22/16 CRA Amount	Amount City Requested CRA to Fund	Total
Library	\$308,000	\$442,250	\$332,250	\$110,000	\$442,250
DBCLT	\$174,487	\$188,075	\$188,075		\$188,075
DBHS	\$52,000	\$52,000	\$75,000	\$50,000	\$125,000
EPOCH	\$59,640	\$67,700	\$80,000	\$31,000	\$111,000
OSS	\$285,000	\$412,500	\$412,500	\$250,000	\$662,500
CCC	\$275,000	\$275,000	\$275,000		\$275,000
TOTAL:	\$1,154,127	\$1,437,525	\$1,362,825	\$441,000	\$1,803,825

FY 2017-2018 Funding

A-GUIDE	A-GUIDE Funding Established	Funding Requested Amount	Evaluation Committee Recommendation Amount	Board Direction A-GUIDE Funding Amount 8/24/17	Amount City Requested CRA to Fund	Total
Library	\$308,000	\$453,000	\$343,000	\$343,000	\$110,000	\$453,000
DBCLT	\$174,487	\$194,700	\$194,700	\$194,700		\$194,700
DBHS	\$52,000	\$70,000	\$75,000	\$75,000	\$50,000	\$125,000
EPOCH	\$59,640	\$80,000	\$80,000	\$100,000	\$31,000	\$131,000
OSS	\$285,000	\$600,000	\$412,500	\$600,000	\$300,000	\$900,000
CCC	\$275,000	\$275,000	\$275,000	\$275,000		\$275,000
TOTAL:	\$1,154,127	\$1,672,700	\$1,380,200	\$1,587,700	\$491,000	\$2,078,700



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**Delray Beach CRA
Budget FY 2017-18**

9/6/17

**Draft Proposed
Budget FY 2017-
2018**

**Proposed
City
Financed**

		Draft Proposed Budget FY 2017- 2018	Proposed City Financed
	4005 · TIF - City of Delray Beach	11,305,105	
	4010 · TIF - County	8,192,180	
	Total 4000 - TAX INCREMENT FINANCING (TIF)	19,497,285	-
	4050 - CRA ADMINISTRATION SOURCES		
	4216 · Green Market Booth & Other	40,000	
	4240 · Property Revenue (Rents)	160,000	
	4500 · General Fund Carryforward	5,856,807	
	2831 · City National Line of Credit	3,074,164	
	4700 - Reimbursement - City	96,518	
	4800 · Loans Receivable Interest	9,987	
	4900 · Interest Earned	15,000	
	Total 4050- CRA ADMINISTRATION SOURCES	9,252,476	-
Total Revenue		28,749,761	0
Expenditures			
	5001 - AREAWIDE & NEIGHBORHOOD PLANS		
Sub Areas			
	5100 · WEST ATLANTIC REDEVELOPMENT		
3	5110 · West Atlantic Redevelopment Plan Update	75,000	
3	5115 · Land Acquisition	2,225,125	
3	5120 · Project Develop/ Implementation	50,000	
3	5122 - W Atlantic Beautification/I-I-95 Modification(CIP)	53,000	
3	5140 · Legal Fees-W. Atlantic Redevelop	50,000	
3	Total 5100 · West Atlantic Redevelop	2,453,125	-
	5200 · DOWNTOWN- DB-MASTER PLAN		
2	5201 - OSS Facility (CIP)	200,000	
2	5202 - OSS Building Maintenance (CIP)	463,300	
2	5205 - Old Library Site Redevelopment	50,000	
2	5210 · SE 1st Street 2 way conversion - Signal (CIP)	250,000	
1,2,3	5230 · Downtown Trolley	975,000	
2	5235 · Parking Manage-Crosswalks E Atlantic (CIP)	440,000	
2	5237 · Parking Manage-Level by Level Parking Garage County System (CIP)	200,000	
2	5238 · Parking Manage-License Plate Recognition Software/Equipment (CIP)	200,000	
2	5239 - Project Develop / Implementation	35,000	
	5295 · Legal Fees -DB Master Plan	50,000	
	Total 5200 · DOWNTOWN- DB-MASTER PLAN	2,863,300	-
8	5300 · SW Neighborhood Plan		
8	5306 - Village Square Elderly Loan	1,066,148	
8	5351 - SW 3rd Ct, 4th St, 6th St, 7th Ave-Reconst. (CIP)	1,210,000	4,290,000
8	5355 - Meritt Park Playground & Poured-in-Place Surfacing (CIP)	200,000	
8	5356- Catherine Strong Park (New Building/Pool) (CIP)	800,000	-
8	5360 - Block 63 Alley (CIP)	265,000	
8	5361 - SW Neighborhood Alleys (CIP)	1,700,000	
8	5395 · Legal Fees-SW Neighborhood Plan	30,000	



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8	Total 5300 · SW Neighborhood Plan	5,271,148	4,290,000
7	5500 · Osceola Park Neighborhood Plan		
7	5510 Osceola Park Neighborhood Plan Update	75,000	
7	5595- Legal Fee - Osceola Plan	3,000	
7	Total 5500 · Osceola Neighborhood Plan	78,000	-
	5600 · OTHER		
3,4,8	5621- Reclaimed Water System Expansion Area 9 (The SET) (CIP)	200,000	-
4,8	5622- Roadway Recon. Design (15 streets OCI-42 (The SET) (CIP)	1,000,000	
8	5624- Storage Facility for 100 Ft. Christmas Tree (CIP)	250,000	
4,8	5640 · Neighborhood Enhancement	40,000	
	5650 - Sidewalks - Other (CIP)	630,000	
	5661 - Pompey Park Master Plan (CIP)	800,000	
6	5662 - Hilltopper Stadium Rest Rooms Concession Bldg (CIP)	58,500	-
	5695 · Legal Fees-Other	3,000	
	Total 5600 · OTHER	2,981,500	-
	Total 5001 - AREAWIDE & NEIGHBORHOOD PLANS	13,647,073	4,290,000
	6000 - REDEVELOPMENT PROJECTS		
	6200 · NW/SW-5th Ave Beautification		
4	6203 · NW 5th Avenue Entrance Feature	100,000	
4	6206 · NW 5th Avenue (CIP)	400,000	
3	6214 · Project Development	50,000	
	6215 · Legal Fee-NW/SW 5th Ave-Beautification	5,000	-
	Total 6200 · NW/SW-5th Ave Beautification	555,000	-
	6300 · Redevelopment Sites		
	6303 · Maintenance	150,000	
	6304 - Business Relocation	30,000	
	6305 - Project Develop/Implementation	10,000	
	6310 - Property Insurance	125,000	
	6315 - Property Taxes	100,000	
	6320 - Utilities	30,000	
	6330 - Block 60 Parking Lots	8,000	
	6350 - West Settlers Condo Association	14,000	
	6395 - Legal Fees	5,000	
	Total 6300 · Redevelopment Sites	472,000	-
	6500 · Affordable/Workforce Housing Program		
	6505 · Resident Relocations	15,000	
	6506 · Subsidies	150,000	
	6513 · Land Acquisitions- Affordable Housing	725,000	
	6535 - A-Guide Funding - DBCLT	194,700	
	6545 · Eagle Nest Project	50,000	
	6595 · Legal Fees-Afford Housing	10,000	
	Total 6500 · Affordable/Workforce Housing	1,144,700	-
	6600 · Carver Square Neighborhood		
8	6621 - Project Development/Implementation	800,000	
	6650 · Legal Fees-Carver Square	10,000	
	Total 6600 · Carver Square Neighborhood	810,000	
	TOTAL 6000 - REDEVELOPMENT PROJECTS	2,981,700	-
	7000 - COMMUNITY IMP & ECONOMIC DEVELOP		
	7300 · Grant Programs		



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	7305 · Curb Appeal Assistance Grant	35,000	
	7306 · Site Assistance Grant	170,000	
	7307 · Business Assistance Startup	34,000	
	7308 · Paint-Up Assistance Grants	15,000	
	7310 · Community Activities	6,000	
	Total 7300 · Grant Programs	260,000	-
	7320 · Downtown Marketing & Promo		
	7321 · DBMC	355,910	
	Total 7320 · Downtown Marketing & Promo	355,910	-
	7330 · City Contractual Services		
	7330 · City Demolition	75,000	
	7331 · Planning, IT, and Parking Manager	110,000	
	7332 - Code Officer (NW/SW Neighborhoods)	65,660	
	7334 · Housing Rehab Inspector	49,980	
	7335 · Clean & Safe	2,857,555	
	7336 · Streetscape Maintenance	100,000	
	7337 · Project Engineer	100,000	
	7338 · Fire Prevention & Life Safety Captain	184,061	
	7339 · Engineering Inspector	75,000	
	Total 7330 · City Contractual Services	3,617,256	-
	7375 · Community Resource Enhancement		
	7375 · Community Resource Enhancement	50,000	
	7376 · A-GUIDE Funding	1,884,000	
	7375 · Community Resource Enhancement	1,934,000	-
	7380 · Green Market		
	7381 · Personnel & Staff-Green Market	90,000	
	7382 · Entertainment/Vendors	11,100	
	7383 · Supplies & Materials	3,495	
	7384 · Administration & Operations	15,394	
	7385 · Signs/Banners/Ads-Green Market	12,500	
	Total 7380 · Green Market	132,489	-
	7400 · ECONOMIC DEVELOPMENT INITIATIVES		
	7415 - Economic Development Incentives	130,000	
	7425 - Economic Development Marketing	75,000	
2	7440 - Arts Warehouse / Incubator	350,000	
3	7470 - Tennis Tournament Sponsorship	1,000,000	
	7490 · Legal Fees	40,000	
	Total 7400 · Economic Development Initiative	1,595,000	-
	TOTAL 7000 - COMMUNITY IMP & ECONOMIC DEV	7,894,655	-
	8000 - ADMINISTRATION		
	8010 · PERSONNEL ITEMS		
	8011 · Salaries & Wages	1,200,000	
	8013 · Payroll Taxes	95,000	
	8014 · Travel Allowance	10,000	
	8015 · Ins-Health/Dental/Life	135,000	
	8016 · Cell Allowance	8,000	
	8018 · Retirement Contributions	100,000	-
	Total 8010 · PERSONNEL ITEMS	1,548,000	-
	8100 · SUPPLIES & MATERIALS		



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	8105 · Office Supplies	8,000	
	8109 · Postage/Express	3,500	
	Total 8100 · SUPPLIES & MATERIALS	11,500	-
	8200 · EQUIPMENT/PROP/MAINTENANCE		
	8210 · Computer Equipment & Supplies	3,000	
	8211 · Equipment Rentals	10,000	
	8213 · Repairs/Maintenance	2,000	
	8214 · Furniture & Fixtures	2,000	
	8215 · Office Equipment (Assets)	20,000	
	Total 8200 · EQUIPMENT/PROP/MAINTENANCE	37,000	-
	8300 · OFFICE SPACE		
	8305 · Storage	3,500	
	8307 · Maintenance	30,000	
	8309 · Telephones	7,000	
	8311 · Utilities	7,000	
	8315 · Security	3,000	
	Total 8300 · OFFICE SPACE	50,500	-
	8400 · ADMINISTRATION/OPERATIONS		
	8401 · Accounting	25,500	
	8403 · Legal - Administration	70,000	
	8405 · Capital Outlay	525,000	
	8409 · Contractual Services	120,000	
	8411 · Printing	6,000	
	8413 · Publications/Subscriptions	1,500	
	8415 · Advertising	7,000	
	8419 · Bank Services	2,000	
	8423 · Organization/Member Dues	8,500	
	8425 · Public Relations/Communications	5,000	
	8430 · Insurance (D&O,Veh,Workers Comp, Bldg.)	25,000	
	8434 · Meetings	2,500	
	8436 · Seminars & Workshops	9,000	
	8445 · Travel	9,000	
	Total 8400 · ADMINISTRATION/OPERATIONS	816,000	-
	TOTAL 8000 - ADMINISTRATION	2,463,000	-
	8600 - DEBT SERVICE		
	8606 - City - US1 Corridor Improvements	420,149	
	8608 - City National Line of Credit	100,000	
	8610 · Debt Bond Interest-Taxable Int	1,243,184	
	TOTAL 8600 - DEBT SERVICE	1,763,333	-
	Total Expenditures	28,749,761	4,290,000
	Under) Expenditures	-	(4,290,000)