



20 N. Swinton Avenue
Delray Beach, FL 33444

881
Agenda Item: #
September 28, 2017

~ CRA BOARD SUMMARY ~
INTERLOCAL AGREEMENT BETWEEN THE CITY AND CRA
FOR FUNDING CONSTRUCTION/PROFESSIONAL SERVICES - FY 2017-18

The implementation of many of the projects contained in the Community Redevelopment Plan, particularly the public infrastructure projects resulting from the adopted Neighborhood and Redevelopment Plans, require a joint City/CRA effort. The typical arrangement involves the CRA funding all or a portion of the project, and the City's Engineering or other staff overseeing the bidding and construction processes. Once funded, the projects are included in the City's CIP (Capital Improvement Plan).

Each year the City and CRA enter into an interlocal agreement to formalize the CRA's commitment to fund the specific projects (copy attached). This year's projects include the following with Line Item #2 to be partially financed by the City with debt service to be paid by the CRA annually:

Fiscal Year 2017-2018 Projects			
	City Project #	Project Name	Amount of CRA Funding
1	2017-004	Roadway Recon. Design (15 Streets OCI 0-42) (The Set)	\$ 1,000,000.00
2	2017-108	SW 4th St/SW 6th St/ SW 7th Ave/SW 3rd Ct & Alleys Reconstruction (The Set)	\$ 5,500,000.00*
3	2017-062	Storage Facility for 100 Ft Christmas Tree	\$ 250,000.00
4	2017-097	Catherine Strong Park (New Building /Pool)	\$ 800,000.00
5	2017-102	Hilltopper Restroom/Concession Building	\$ 58,500.00
6	2017-132	Reclaimed Water System Expansion Area 9 (The Set)	\$ 200,000.00
7	2017-002	License Plate Recognition Software/ Equipment	\$ 200,000.00
8	2017-119	Level by Level Parking Garage Count System	\$ 200,000.00
9	2017-169	Merritt Park Playground & Poured in Place Surfacing	\$ 200,000.00
10	2017-127	W Atlantic Ave Beautification/ I-95 Interchange	\$ 53,000.00
11	2016-004	Old School Square Building Maintenance	\$ 463,300.00
12	2013-022	S Swinton Ave & SW/SE 1st Street (Mast Arm Traffic Signal)	\$ 250,000.00
13	2015-610	Block 63 Alley	\$ 265,000.00
14	2015-040	NW 5th Ave Alleys	\$ 400,000.00
15	2014-008	Parking Study Implementation (E. Atlantic Ave Crosswalk Upgrades - Venetian/Gleason	\$ 440,000.00
16	2017-103	SW Neighborhood Alleys (5 Alleys)	\$ 1,700,000.00
17	2016-002	Sidewalks – NW/SW Neighborhoods	\$ 630,000.00
18	2016-596	Old School Square Park Upgrades	\$ 200,000.00
19	2016-102	Pompey Park Master Plan	\$ 800,000.00

* City Financed -- CRA to pay Debt Service Annually

Funds will be transferred to the City at the time that a contract is awarded or service authorization (consultant agreement) is approved for each project.

Recommended Action:

Approve the Interlocal Agreement with the City of Delray Beach for funding of Joint Projects for Fiscal Year 2017-2018.

Submitted By: Kevin Matthews, Project Manager

Attachment(s): Interlocal Agreement between the City & CRA for FY 2017-18 CIP Projects

Handwritten initials

**INTERLOCAL AGREEMENT BETWEEN
THE CITY OF DELRAY BEACH AND THE
DELRAY BEACH COMMUNITY REDEVELOPMENT AGENCY
FOR FUNDING CONSTRUCTION/PROFESSIONAL SERVICES**

THIS AGREEMENT is made this ____ day of _____, 2017, by and between the **CITY OF DELRAY BEACH**, a Florida municipal corporation, (hereinafter referred to as "**CITY**"), and the **DELRAY BEACH COMMUNITY REDEVELOPMENT AGENCY**, a public body corporate and politic, duly created and operated pursuant to Chapter 163, Florida Statutes (hereinafter referred to as the "**CRA**").

WITNESSETH:

WHEREAS, the **CITY** will be performing various construction projects located in the Community Redevelopment Area as shown on Exhibit "A"; and

WHEREAS, the **CRA** is providing funding for the projects in the amounts included in Exhibit "A"; and

WHEREAS, this **CITY** and the **CRA** find that this Agreement serves a municipal and public purpose, is consistent with the Community Redevelopment Plan, and the requirements of Chapter 163, Florida Statutes.

NOW, THEREFORE, in consideration of the mutual covenants and promises herein contained, the parties hereby agree as follows:

1. The recitations set forth above are hereby incorporated herein.
2. The **CRA** shall provide funding to the **CITY** in the amounts listed for the projects included in Exhibit "A". Such payment shall be made to the **CITY** upon the bid award to the contractor, or approval of a Service Authorization with a consultant. Funding for the projects included in Exhibit "A" shall include actual construction costs as well as other costs directly related to procuring, awarding, and completing the project

construction including, but not limited to, advertising, testing, inspection, and utility relocation costs. This provision does not preclude the **CRA** from performing the referenced tasks for projects included in Exhibit "A" if mutually agreed upon by the **City** and **CRA**.

3. The **CITY** shall provide a written request to the **CRA** for approval of any change order that will result in an increase in the funding to be provided by the **CRA**. The **CITY** shall submit the written request to the **CRA** prior to the execution of any work covered by the change order. Failure to obtain the **CRA**'s approval of the funding for the change order, prior to the execution of the work, shall be a basis for the **CRA** to deny additional funding to the **CITY** for the project identified in the change order. The **CITY** and the **CRA** agree and acknowledge that the approval of a change order does not require an amendment to this Agreement.

4. The term of this Agreement shall commence upon execution by both parties, and this Agreement shall continue until either party delivers written notice to the other party of its intent to terminate this agreement, or 60 days after the City receives the final invoice from the contractor or professional for all of the projects included in Exhibit "A". Notwithstanding the foregoing, once the City has executed a contract with a contractor or professional for a particular project, the **CRA** shall not be allowed to withdraw its funding for that particular project. If the **CITY** terminates this Agreement, the **CITY** shall refund to the **CRA** any funding that was provided to the **CITY** but was not paid to the contractor or professional. If the total funds the **CITY** requires to complete a particular project, as identified in Exhibit "A", is less than the amount paid by the **CRA** to the **CITY** for a particular project, the **CITY** shall refund to the **CRA** any and all funds

provided to the **CITY** that exceed the amount the **CITY** paid to the contractor or professional for the particular project.

5. Once the **CRA** provides any funding for any of the projects identified in Exhibit "A", the **CITY** shall provide the **CRA** with monthly reports detailing the progress of the specific projects, including, but not limited to, the contract amount, the amount of funds paid to the contractor, the status of the project, and the total of any change orders related to the project.

6. The **CITY** shall insure that all publicity, public relations, advertisements and signs recognize the **CRA** for the support of all activities conducted with the funds provided by the **CRA**. The use of the **CRA** logo is permissible, but all signs used to publicize **CRA** contracted activities must be approved by the **CRA** Executive Director or her designee prior to being posted. Upon request by the **CRA**, **CITY** shall provide proof of the use of the **CRA** logo as required by this paragraph for projects funded pursuant to this Agreement.

7. This Interlocal Agreement shall be filed pursuant to the requirements of section 163.01(11), Florida Statutes.

8. No prior or present agreements or representations with regard to any subject matter contained within this Agreement shall be binding on any party unless included expressly in this Agreement. Any modification to this Agreement shall be in writing and executed by the parties.

9. The validity of any portion, article, paragraph, provision, clause, or any portion thereof of this Agreement shall have no force and effect upon the validity of any other part of portion hereof.

10. PUBLIC RECORDS. **CITY** is a public agency subject to Chapter 119, Florida Statutes. The **CRA** shall comply with all public records laws in accordance with Chapter 119, Florida Statutes. In accordance with state law, **CRA** agrees to:

- 10.1 Keep and maintain all records required by the **CITY** to perform the service.
- 10.2 Upon request from the **CITY's** custodian of public records, provide the **CITY** with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
- 10.3 Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the **CRA** does not transfer the records to the **CITY**.
- 10.4 Upon the termination of the contract, the **CRA** shall transfer, at no cost to the **CITY**, all public records in possession of the **CRA** and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the **CRA** keeps and maintains public records upon completion of the contract, the **CRA** shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the **CITY**, upon request from the **CITY's** custodian of public records in a

format that is compatible with the information technology systems of the **CITY**. All records shall be transferred to the **CITY** prior to final payment being made by the **CRA**.

10.5 If **CRA** does not comply with this section, the **CITY** shall enforce the contract provisions in accordance with the contract and may unilaterally cancel this contract in accordance with state law.

IF THE CRA HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CRA'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT

561-243-7050

CITYCLERK@MYDELRAYBEACH.COM

11. **INSPECTOR GENERAL.** **CRA** is aware that the Inspector General of Palm Beach County has the authority to investigate and audit matters relating to the negotiation and performance of this Agreement, and may demand and obtain records and testimony from the **CRA**, and its sub licensees and lower tier sub licensees. The **CRA** understands and agrees that in addition to all other remedies and consequences provided by law, the failure of the **CRA** or its sub licensee or lower tier sub licensees to fully cooperate with the Inspector General when requested may be deemed by the **CITY** to be a material breach of this Agreement justifying its termination.

12. **Governing Law. Venue.** This Agreement shall be governed by and in accordance with the Laws of Florida. The venue for any action arising from this Agreement shall be in Palm Beach County, Florida.

13. Neither the **CITY** nor the **CRA** shall assign or transfer any rights or interest in this Agreement.

14. This Agreement shall not be valid until signed by the Mayor and the City Clerk.

ATTEST: CITY OF DELRAY BEACH, FLORIDA

City Clerk

By: _____
Cary Glickstein, Mayor

Approved as to Form:

R. Max Lohman, City Attorney

ATTEST: DELRAY BEACH COMMUNITY REDEVELOPMENT AGENCY

Jeffrey Costello, Executive Director

By: _____
Annette Gray, Chair

(SEAL)

STATE OF FLORIDA

COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me this ____ day of _____, 2017, by _____, as _____ (name of officer or agent, title of officer or agent), of _____ (name of corporation acknowledging), a _____ (state or place of incorporation) corporation, on behalf of the corporation. He/She is personally known to me or has produced _____ (type of identification) as identification.

Notary Public – State of Florida

EXHIBIT "A"

Fiscal Year 2017-2018 Projects			
	City Project #	Project Name	Amount of CRA Funding
1	2017-004	Roadway Recon. Design (15 Streets OCI 0-42) (The Set)	\$ 1,000,000.00
2	2017-108	SW 4th St/SW 6th St/ SW 7th Ave/SW 3rd Ct & Alleys Reconstruction (The Set)	\$ 5,500,000.00*
3	2017-062	Storage Facility for 100 Ft Christmas Tree	\$ 250,000.00
4	2017-097	Catherine Strong Park (New Building /Pool)	\$ 800,000.00
5	2017-102	Hilltopper Restroom/Concession Building	\$ 58,500.00
6	2017-132	Reclaimed Water System Expansion Area 9 (The Set)	\$ 200,000.00
7	2017-002	License Plate Recognition Software/ Equipment	\$ 200,000.00
8	2017-119	Level by Level Parking Garage Count System	\$ 200,000.00
9	2017-169	Merritt Park Playground & Poured in Place Surfacing	\$ 200,000.00
10	2017-127	W Atlantic Ave Beautification/ I-95 Interchange	\$ 53,000.00
11	2016-004	Old School Square Building Maintenance	\$ 463,300.00
12	2013-022	S Swinton Ave & SW/SE 1st Street (Mast Arm Traffic Signal)	\$ 250,000.00
13	2015-610	Block 63 Alley	\$ 265,000.00
14	2015-040	NW 5th Ave Alleys	\$ 400,000.00
15	2014-008	Parking Study Implementation (E. Atlantic Ave Crosswalk Upgrades - Venetian/Gleason	\$ 440,000.00
16	2017-103	SW Neighborhood Alleys (5 Alleys)	\$ 1,700,000.00
17	2016-002	Sidewalks – NW/SW Neighborhoods	\$ 630,000.00
18	2016-596	Old School Square Park Upgrades	\$ 200,000.00
19	2016-102	Pompey Park Master Plan	\$ 800,000.00

*City Financed – CRA to pay Debt Service Annually