



20 N. Swinton Avenue
Delray Beach, FL 3444

Agenda Item #
December 8, 2016

7B

~ CRA BOARD SUMMARY ~

CRA FUNDED STREETScape MAINTENANCE UPDATE

At its July 28, 2016 meeting, the CRA Board considered the proposed Fourth Amendment to the interlocal agreement (ILA) for Streetscape/Landscape Maintenance to extend the time period for the CRA to fund the costs associated with the irrigation and landscaping maintenance along the MLK Jr. Dr. (NE/NW 2nd Street) right of way, and along SW 12th Avenue from West Atlantic Avenue to SW 3rd Street, for an additional 5 years, up to and including September 28, 2021. The sites covered in the ILA also include the Atlantic Avenue Gateway Feature, SW 2nd Street Beautification, and NE/SE 5th and 6th Avenues, between George Bush Boulevard and SE 10th Street. The item was postponed to the August 25, 2016 to provide an opportunity for the Board to discuss the item in more detail with the applicable City staff.

At the August 25, 2016 CRA Board meeting, the Board discussed the ILA and felt there were areas that weren't being adequately maintained and further questioned the terms of the landscape maintenance contracts and if there were adequate provisions to address situations if the contractor is in default. The Board also inquired with regard to the City's Request for Bids process for these contracts. It was explained that the City's Parks and Recreation Department currently administered the contracts with the City's landscape maintenance vendors but as of October 1, 2016, these responsibilities will be transferred to the Environmental Services Department and future procurement processes and the CRA can participate in the procurement processes for the sites included in the ILA.

As a result, the ILA was approved by the CRA Board at the August 25, 2016 CRA Board meeting with additional language to allow a representative from the CRA to participate in the evaluation and/or selection of the landscape maintenance services. October 18, 2016, the amended ILA was approved by City Commission.

Representatives from the City's Parks and Recreation Department and the Environmental Services Department will be present at the December 8, 2016 Board meeting to provide an update and answer questions from the Board regarding the transition of the landscape maintenance from the Parks and Recreation Department to the Environmental Services Department, the maintenance issues, and current the landscape maintenance procurement process.

Submitted By: Thuy Shutt, Assistant Director

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