

# Application for Funding – Nonprofit Partner Delray Beach Community Redevelopment Agency

<b>Section I. ORGANIZATION INFORMATION</b>		
1 Organization Legal Name:		
<i>dba</i> , if applicable:		
2 Address:		
3 Telephone:	4 Fax:	5 Website:
6 Mission Statement:		
7 Executive Leader:		
8 Application Contact:	9 Title:	
10 Contact Telephone:	11 Email:	
12 Year Established, Organization History and Growth (maximum 1,000 words):		
13 Description/Programs (maximum 1,500 words):		
14 Long Term/Strategic Planning Process & Status of Current Plan (attach Plan) (maximum 500 words):		
15 Board Roles & Responsibilities (maximum 500 words):		
16 Policy on Board Contributions (maximum 250 words):		
17 For current fiscal year, number of Board Members contributing: __ Cash donations    __ Donations raised from others    __ Volunteer hours    __ In-kind donations		
18 For current fiscal year, amount/value of Board member contributions: _____ Cash donations                      _____ Donations raised from others _____ Volunteer hours                      _____ In-kind donations		
19 Oversight/Accreditation/Affiliation:		
<b>Section II. PROGRAM/PROJECT INFORMATION – Duplicate section for a second program/project</b>		
20 Project/Program Title:		
21 Prior CRA Funding for Same Project/Program __Yes No	22 If Yes, Time Period:	
23 Delray CRA Overall Need Addressed:		
24 Project/Program is __ New or __ Existing	25 If Existing, Year Established:	
26 Goal (maximum 150 words):		
27 Documentation of Need for Program/Project (maximum 1,000 words):		
28 Description (maximum 500 words):		

29 Target Audience or Persons Served (maximum 150 words):			
30 Innovative or Proven Approach and Justification (maximum 500 words):			
31 Uniqueness, or Justification for Duplication of Similar Area Project/Program (maximum 250 words):			
32 Prior Experience with Project/Program or Similar (maximum 250 words):			
33 Operating Partnerships (maximum 500 words):			
34 Implementation Action Plan/Time Line:			
35 Key Staff and Qualifications (maximum 500 words):			
36 Potential Challenges and Strategies to Address Them (maximum 500 words):			
<b>Section III. FINANCIAL INFORMATION</b>			
37 Total Organization Budget:		Previous FY \$	Current FY \$
38 Project/Program Budget: \$		39 Amount Requested: \$	40 % of Org Budget %
41 Time Period: Program/Project A:		Program/Project B:	
42 Type(s) of Support Requested:			
43 Other Support/Status and Plans for Sustainability:			
<b>Section IV. APPLICATION CHECKLIST</b>			
A. Cover letter signed by Board Chair			
B. 501(c)(3) IRS Determination Letter			
C. Board of Directors list with brief bios			
D. Policy on Board roles & responsibilities, if applicable		Title:	
E. Policy on Board contributions, if applicable		Title:	
F. Strategic Plan or other long term planning document			
G. Policy on strategic/long term planning, if applicable		Title:	
H. Logic Model(s)			
I. Evaluation Plan			
J. CRA Combined Budget			
K. CRA Project/Program Budget Narrative(s)			
L. Most recent Financial Statement		Time Period:	
M. Most recent Form 990		Fiscal Year:	
N. Most recent Independent Financial Audit		Fiscal Year:	
O. Affiliation Agreements (if applicable list below):			
P. Current Balance Sheet as of 5/31/18			

**Section V. CERTIFICATION STATEMENT AND SIGNATURE**

As chief executive of the applicant organization I certify that (1) the information provided in this application is correct and complete to the best of my knowledge; (2) I am committed to the purpose of the proposed project or program and will work with Board and staff members to accomplish its stated outcomes; and (3) I will be accountable for compliance with all CRA requirements for operation, evaluation, and reporting.

\_\_\_\_\_  
Executive Leader Name  
Title

\_\_\_\_\_  
Date Submitted