

Funding Evaluation Plan Delray Beach Community Redevelopment Agency (CRA)

Organization _____ Contact Person _____

Project/Program A Name _____ Funding Period _____

Project/Program B Name _____ Funding Period _____

Copy-and-paste table below to address each Key Activity included in the Logic Model for each Program/Project (Program/Project A and, if applicable, B)

PROGRAM/PROJECT _A _B	Activity #__:
OUTPUTS / Measurable Indicators →	Evaluation Process - Outputs: Who, Tools, When
OUTCOMES / Measurable Indicators →	Evaluation Process - Outcomes: Who, Tools, When

Narrative response:

1. Describe input, if any, to this Evaluation Plan, or the Logic Model(s) on which it is based, from outside consultants, staff, Board, funders, clients, or other organization stakeholders.
2. Does the organization engage in other evaluation activities and reporting? If so, describe briefly.
3. Will any additional cost be incurred to implement this Evaluation Plan? Yes No If yes, describe specific items and amounts.
4. If applicable, have additional costs been included in the project/program budget?
5. Who will be responsible for coordinating the evaluation process and preparing quarterly/annual reports?
6. How will evaluation data be used for internal performance improvement?

- 7. Will evaluation data/reports be shared with organization staff?

- 8. Will evaluation data/reports be shared with the organization’s Board of Directors?

- 9. The Delray Beach CRA requires that evaluation data relative to CRA support be reported quarterly and at the end of the year. Will the data/reports be shared with other funders?

- 10. Who are other organization stakeholders? Will evaluation data/reports be shared with them?

Signatures below indicate approval of and commitment to this Evaluation Plan and the Logic Model on which it is based:

Signature	Date	Signature	Date
Printed Name		Printed Name	
Executive Director / Chief Executive Officer		Chairperson, Board of Directors	

Attachment: Logic Model(s)