



**ADDENDUM NO. 1
TO
DELRAY BEACH COMMUNITY REDEVELOPMENT AGENCY
REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL
ARCHITECTURAL SERVICES AND LANDSCAPE ARCHITECTURAL SERVICES
ON A CONTINUING CONTRACT BASIS
CRA PROJECT NO.: CRA 2018-03**

May 25, 2018

TO ALL PROPOSERS AND INTERESTED PARTIES

The Delray Beach Community Redevelopment Agency ("CRA") has heretofore published a Request for Qualifications (RFQ) dated May 14, 2018, seeking proposals from qualified architectural and landscape architectural firms to provide pre-design through construction services for various improvements on a continuing contract basis in support of the community redevelopment effort for projects including, but not limited to, the Downtown Delray Beach Master Plan, West Atlantic Avenue Redevelopment Plan, the City of Delray Beach Community Redevelopment Plan, and the Southwest Area Neighborhood Redevelopment Plan for which construction costs generally do not exceed \$2,000,000; and study activity when the fee for such professional service does not exceed \$200,000, pursuant to Florida Statute Section 287.055 (Consultants' Competitive Negotiation Act).

The intent of this Addendum is to address errors and/or clarify other aspects of the RFQ. Proposers submitting proposals for the above-referenced RFQ shall take note of the following changes, additions, deletions clarifications, etc., to the RFQ which shall become a part of and have precedence over anything shown or described otherwise.

CHANGES:

Change Section 3: Chapter 4, Item C to:

Submit ~~up to~~ five (5) client references for whom Proposer has provided Professional Services similar to those specified in this RFQ in the past five years and who are agreeable to respond to a request from the CRA regarding proposer's experience.

QUESTIONS:

1. **Q:** Can you kindly advise who the incumbents are for this contract?

A: The firms currently under contract with the CRA are listed below:

Architectural Firms:

*Currie Sowards Aguila Architects, Inc.
Song & Associates, Inc.
Synalovski Romanik Saye, LLC
ACAI Associates, Inc.*

Landscape Architectural Firms:

*Bermello Ajamil & Partners, Inc.
Calvin, Giordano & Associates, Inc.
Craven Thompson & Associates, Inc.
Kimley-Horn & Associates, Inc.*

2. **Q:** I am looking at your advertised project, Project No. CRA 2018-03. By what method will you award points for location as outlined in the RFQ?

A: The individuals on the Selection Committee have discretion on the point assignment for this selection criterion.

3. **Q:** Our firm specializes in Historic Preservation and Restoration. Do you know if there are any historic structures that fall under the scope of this RFQ?

A: Proposers submitting a proposal for Architectural Services shall perform all services as defined in the RFQ on Page 5, 16. Definitions, Item I. Architectural Services, which may include services related to historic structures preservation and restoration.

4. **Q:** Do you have anticipated projected works with budgets for this RFQ?

A: Refer to the Delray Beach Community Redevelopment Agency's (CRA) Work Plan FY17-18 for planned projects and budgets. Projects change each fiscal year. This information is available on the CRA's website: <http://delraycra.org/about-us/#financialinformation>.

5. **Q:** For Chapter 5 – Projects for Similar Services, it states, “Representative photographs and exhibits supporting the above projects are permitted as an attachments to this section. (limit five pages).

- I. Can you please clarify if the lists of projects are part of the five-page limit?
- II. Can we include one picture per project as part of our list of projects?

A: I. Listed projects are included in the five (5) page limit.

II. Yes, a picture(s) may be included in the list of projects or as an attachment.

6. **Q:** Can architectural services applicants list landscape architectural firms as a sub-consultant/sub-discipline?

A: *Yes. Proposers may submit a proposal with landscape architectural firms listed as a sub-consultant.*

7. **Q:** Item 4.C. on Page 26 of the RFQ states that applicant should submit up to five (5) client references. Is there a minimum? Please clarify.

A: *A minimum of five (5) references are required. Refer to Addendum No. 1 RFQ changes.*

NOTE: Items that are ~~struck through~~ are deleted. Items that are underlined have been added. All other terms and conditions remain as stated in the RFQ.

END OF ADDENDUM No. 1