



20 N. Swinton Avenue
Delray Beach, FL 33444

Agenda Item #7.E.
April 12, 2018

~ CRA BOARD SUMMARY ~

TO: CRA Board of Commissioners
FROM: Krista Walker, Contract Manager
THROUGH: Jeff Costello, CRA Executive Director
DATE: April 12, 2018
RE: Clean and Safe Program Monthly Report, February 2018

Background:

The CRA approved FY 17-18 funding of \$2,857,555 for the City's FY 17-18 Clean and Safe Program. The funding includes:

Police/Safe section

1 Sergeant
10 Police officers
1 Community Service Officer

Clean section

1 Downtown Manager
2 Code Enforcement Officers
3 Maintenance Workers (1 Supervisor & 2 General)
2 General Landscape/ Litter Maintenance Workers
1.625 Electricians
Parking Garage Maintenance Staff- portion of salary
Park Maintenance Staff- portion of salary
1 Sanitation Officer

Funding is also included for the following:

- Trash can liners
- Pressure cleaning
- Street sweeping
- Gardening and other supplies
- Decorative lighting maintenance
- Electricity for decorative street lights
- Street lighting bucket truck expense
- Libby Wesley Plaza Maintenance

Attached is the February Clean and Safe Program report from the Police Department and Downtown Manager.

The following is available upon request:

- Clean and Safe Organizational Chart (Police/Safe)
- Clean and Safe Organizational Chart (Clean)
- Clean and Safe Budget
- Job descriptions

CRA Attorney Review:

N/A

Finance Review:

N/A

Funding Source/Financial Impact:

N/A

Timing of Request:

N/A

**CLEAN AND SAFE MONTHLY REPORT
FEBRUARY 2018
LIEUTENANT RUSS MAGER**

Arrests:	21
Field Contacts:	39
Traffic Contacts:	123
Citations:	124
Extra Patrols:	683

Incident Reports:	108
CAD Reports:	179
Alarms:	14
Walk & Talks:	534
Total Activity:	1,825

SIGNIFICANT ARRESTS / INCIDENTS

- 18-1639: Armed Robbery, 700 W. Atlantic Avenue. On February 1, 2018, at 2240 hours, the victim was walking when he observed a gold Dodge Caravan circling the area. The Dodge stopped and a short black male with dreads exited the passenger seat, pushed the victim to the ground and pointed a silver handgun at him. Two additional black males exited the vehicle and the victim gave the suspect \$150. The Dodge fled northbound on NW 8th Avenue. The victim sustained bruising on his knee and a scratched shin.
- 18-1699: Robbery by Sudden Snatching, 1200 W. Atlantic Avenue. On February 3, 2018, at 0323 hours, the victim was walking in the 1200 block of W. Atlantic Avenue when an unknown black male (5'10", thin build) ran up behind her and took her purse. The suspect fled southbound.
- 18-1915: Grand Theft Auto, 301 W. Atlantic Avenue. On February 3, 2018, at 1946 hours, the victim left his gray 2005 Toyota Sienna running with the keys in the ignition while he went inside of Tony's Market for about ten minutes. When he returned, his vehicle was gone. The vehicle was located by PBSO on February 9, 2018.
- 18-1919: Strong Armed Robbery, 51 SE 6th Avenue. On February 6, 2018, at 2114 hours, an unknown black male approached the victim who had just sat in her car. The suspect sat on her left leg, covered her mouth with his hand and grabbed her purse from the passenger seat. The subject then exited the vehicle and fled southbound through an alleyway. She did not get a look at his face, but described him as having a thin build and wearing a hoodie. It should be noted that Officers Gordon and Parzyck responded to a report of two black males wearing hoodies loitering in the OSS garage the next day. Both black males were located and one of them, 17-YO Tyrese McNish, was found to have a loaded 25 caliber handgun in his sweatshirt. McNish was arrested (DBPD case 18-1952).
- 18-2160: Sexual Battery, 95 NE 1st Avenue. On February 11, 2018, at 0440 hours, the victim advised that she may have been sexually assaulted. She met with friends at Salt 7 and the last thing she remembered was walking to the OSS parking garage. Her friends found her passed out on the top floor of the parking garage. Her friends transported her to Boca Regional Hospital where DBPD detectives followed up with her.
- Anti-Gun Rally/City Hall: Unit officers were assigned to security at the rally on February 19th.
- Anti-Gun Rally/OSS Park: Unit officers were assigned to security at the rally on February 23rd.

PROBLEM AREAS / CITIZEN COMPLAINTS / VAGRANTS / TRANSIENTS

- Veteran's Park: Veteran's Park maintained a high level of vagrant activity and continues to be monitored by unit officers. Arrests: 2, Extra Patrols: 50, Walk and Talks: 56.
- Libby Wesley Park: The vagrant population and negative activity remains high. It will continue to be monitored by officers. Extra Patrols: 11, Walk and Talks: 5.
- Vagrants: Douglas Woods had left the City after his most recent arrest. Officer Brotz located an arrest of him in Lake Worth, where he was charged with attacking a Dunkin' Donuts worker. Officer Brotz reached out to ASA Liz Neto about this arrest and she advised she would see he was prosecuted as his history warrants (and not given a slap on the wrist).

There were complaints about vagrants sleeping overnight at 44 E. Atlantic Avenue and 14 S. Swinton Avenue. Both areas were checked by morning shift officers with negative results. Officer Parzyck recommended 44 E. Atlantic remove the couch they have behind their location to assist with resolving the problem.

- Traffic: Complaints about trucks unloading in the alley behind Honey have resurfaced. The issue was assigned to morning officers and CSO Reid. Officers are still enforcing the "No Trucks" law on the Avenue. Officers began traffic enforcement due to issues with vehicles stopping on the railroad tracks (concern has increased due to the new Brightline train coming through more frequently and at faster speeds) by conducting traffic selectives to educate drivers and pedestrians. Officers are stopping cars that are discharging passengers in the roadway and educating pedestrians regarding Jaywalking laws. Officers are monitoring traffic issues in the alleyways parallel to E. Atlantic Avenue and working with Code Enforcement to improve signage or road striping to alleviate complaints.
- Taverna Opa: Saturday nights are being monitored due to past issues of crowd control in front of the business.
- Johnny Brown's: Sergeant Quinn and Officer Sitz met with Johnny Brown's management (Bruce) regarding their patrons drinking alcohol in the street and on the west sidewalk. Bruce advised he would assign his personnel to address the issue. This will be monitored.
- Gladiola Parking Lot: Officer Caceres-Duque was notified of concerns with low lighting in this parking lot due to a recent robbery. He made contact with Code Enforcement as the lot was poorly lit due to FPL poles with lights out. Code Enforcement will notify FPL.

TRAINING / SPECIAL ASSIGNMENTS

- Officer Schumer attended Interview and Interrogations class and Autism Awareness class.
- Officer Jaworski attended Instructor Techniques class.
- Sergeant Quinn attended the FBI LEEDA Supervisor Leadership Institute class.
- Officers attended High Liability training.
- Officers attended Telestaff training.

COMMUNITY INVOLVEMENT

- Sergeant Quinn and Officer Brotz attended Police Explorer meetings and the annual fundraiser at the Garlic Fest.
- Officer Schumer and Officer Parzyck spent time with youth at the 505 Teen Center.
- Officers Gordon, Perez, Caceres-Duque and Sergeant Quinn attended the Spady Museum Living Heritage Festival on February 17th.
- Officer Salguero participated in the Braswell Memorial 3 gun Match.
- Officer Salguero attended the Delray Beach boxing event for fire/police appreciation.
- Officer Sitz and Sergeant Quinn met with Emmanuel Jackson, founder of EJS (700 W. Atlantic Avenue). EJS is a local youth program with afterschool activities.
- Sergeant Quinn attended a board meeting for Community Greening on February 1st.

BUSINESS/COMMUNITY MEETINGS

On February 21st, a meeting was held between PD and Code Enforcement Clean and Safe to familiarize personnel from each entity, discuss known issues and appropriate plans of action.

On February 22nd, Sergeant Quinn attended the CRA meeting.

On February 28th, Sergeant Quinn and Officer Sitz attended the Pineapple Grove Arts District board meeting.



Clean & Safe Division

February Monthly Report

Amanda Skeberis, Clean and Safe Administrator

Operational (noteworthy events)

Special Events - The Clean & Safe team assisted with the Delray Beach Tennis Open in the following ways: Sanitation Officer Krick ordered the necessary garbage receptacles and monitored their status throughout the event; the General Maintenance crew mowed the vacant lots along W Atlantic (commonly referred to as the "Greenways") and policed litter; Electricians Almodovar and Bleus ensured all City owned lights were functioning in the designated parking areas in addition to reporting FPL outages; and Code Enforcement spoke with business owners along W Atlantic Avenue to ensure their properties remained free of trash, litter and debris. With cooperation from Parks, Clean & Safe also facilitated mowing, clean-up and removal of the portable toilet in the City lot on NW 2nd Avenue used for event staff parking. These tasks were considered high priority considering this event draws approximately 70,000 people into the City, particularly throughout The Set, over the span of a week.

W Atlantic Avenue Community Markets – on February 21st, Clean & Safe Administrator and Code Officer Story met with the property manager regarding the conditions of 1130 (Mario's) and 945 (Hagwood's) W Atlantic Avenue. The concerns discussed were lack of routine litter patrol, pressure washing and painting the buildings, and resurfacing the parking lot of 945. Code violations were issued for both properties regarding the above mentioned violations prior to this meeting. Through communication with the property manager, all requests for compliance were met.

W Atlantic Avenue Leogane Market – Code Enforcement has spoken to the property owner on multiple occasions regarding violations of outside storage (cardboard boxes and other miscellaneous items) and outside storage of a forklift however violations continue to exist. Violation 18-108234 was issued to the property owner.

Bi-Lo Market (24 NW 8th Avenue) – Business Tax Receipt (BTR) Inspector Tyson investigated a complaint of propane sales without a valid BTR at this location. While there, she noticed plastic wrap over the main sign, plywood on the upper apartments' windows and trash throughout the property. She identified these issues with the employee and the property has since achieved compliance regarding the maintenance issues. Work is underway regarding locating an existing or

NW 5th Avenue Public Parking Lot (114 NW 5th Avenue) – during an assessment of the area, it was determined that improvements were needed in the manner of stabilizing signs, repositioning FPL lighting, tree trimming assessment and repairs to five (5) decorative light fixtures in a neighboring lot. Through collaboration with Public Works, the signs have been



stabilized. This was particularly important as the sign in question, “City of Delray Beach Municipal Lot – No Consumption of Alcoholic Beverages – No Loitering”, was leaning against a tree. If the City demonstrates a lack of care for its own signs, it doesn’t seem likely that it would actively enforce the provisions stated thereof. Clean & Safe also obtained a direct contact with FPL (provided by Public Works) that has created a work order to reposition one of its directional flood lights over a City alleyway that is otherwise dark. Additional enhancements in this area – tree trimming and alleyway maintenance – are ongoing.

Libby Wesley Park (5 SW 5th Avenue): Clean & Safe identified eight (8) non-functioning ground lights in front of the palm trees. The lights were either water damaged, cracked, or buried under grass. Electricians Almodovar and Bleus evaluated the cost of replacement (approximately \$200/light), longevity and efficiency of the lights. They determined it was both economical and efficient to replace the ground lights with an LED fixture that is elevated off the ground. The cost of the new lights, installation supplies and supplies needed to seal off existing fixtures was \$330. The new lights cost approximately \$40 per light. With the efficiency of LED, only four (4) lights were needed to produce the illumination previously being produced by the eight (8) ground lights. A column light was also repaired and repairs are ongoing for two (2) stage lights.

Political signs and tax signs – a considerable amount of time was dedicated to removing signs placed within City property this past month.

Interdepartmental repairs – in collaboration with Streets and Water Treatment, the following issues were identified and repaired in the Clean & Safe District: potholes in alleyways, elevated “clean-outs” posing tripping hazards, leaning signs, secured garbage receptacles, removal of miscellaneous barricades and cones from the FEC and replacement of pedestrian crossing signs.

Sidewalk cafes – in response to the Gibbs Shopability study which suggested that the sidewalks downtown are narrow in places due to lack of enforcement of the sidewalk café ordinance, Clean & Safe Administrator and Business Tax Receipt Inspector conducted a rough analysis of the cafes. Many of the cafes were found to be approximately 6-12 inches short of meeting the six (6) feet of clear pedestrian pathway requirement. In addition, many City fixtures were found to be in violation of the same rule. A meeting was arranged with Director Coleman, Assistant Director Stewart, City Engineer Figuerella, Pedestrian & Bicycle Safety Coordinator Hartman, Business Tax Receipt Inspector Tyson and Clean & Safe Administrator to discuss the findings and ordinance. Clean & Safe Administrator drafted a memo to Director Coleman requesting consideration for reverting back to the five (5) feet of clear pedestrian pathway requirement, incorporating Flexi-pave as an ADA accessible material and consolidation of the differing zones.

Board meetings: during the month of February, the Clean & Safe Administrator and Code Officers one or more of the following attended Team Delray, DDA Merchant Meeting, North West South West Neighborhood Alliance (NWSWNA) Meeting, DDA Special Meeting – Gibbs Shopability Report, Commission Meeting, CRA Meeting, Pineapple Grove Arts District Board Meeting and the grand opening of the Arts Warehouse. Attending these meeting provides the



opportunity for networking among City staff and merchants or residents. It also allows for Clean & Safe to provide a report and answer any questions or address complaints.

Clean & Safe Level of Service Meeting – held with other department supervisors to evaluate the level of services provided to the Clean & Safe District. From this discussion, tasks such as weekly pressure washing underneath the garbage receptacles, responsibility for FEC landscape maintenance and powder coating existing City furniture were assigned to other departments for follow-up.

SETAC - two (2) meetings were attended by Clean & Safe Administrator and Business Tax Receipt Inspector Tyson. Of these meetings, the final tactics meeting for St. Patrick's Day was included. Community Improvement is responsible for ordering and placement of the portable toilets due to a Waste Management sponsorship paid to the City for this event; Clean & Safe Administrator is facilitating this task. Clean & Safe is also working closely with the event producer and Parks to monitor and facilitate waste removal and cleanliness during and after the event.

Long Term Projects

Garbage receptacle replacement – quotes and a memo of acquisition were submitted for thirteen (13) new garbage receptacles. These are the same City standard cans recently installed for the Beach Master Plan. These larger cans will be installed in the areas of highest pedestrian volume first, Atlantic Avenue from Swinton east. Clean & Safe Administrator organized a meeting with City Engineer Kovner, Deputy Director Frantz and Streets Superintendent Karali to discuss strategic placement of the new cans and improved securing methods. The cost for the cans and two spare liners is \$16,670 (\$1,250/can, \$210/additional liner).

Policy

Tenzinga – the entire division continues to learn how to meet the “3 logs per employee” requirement. The Clean & Safe Administrator has begun to document noteworthy occurrences as they happen in order to follow-up with the software when possible. Information regarding employees reporting to other supervisors is reported to that supervisor via email so they may have the opportunity to document.

Complaints - the following complaints investigated and resolved by the Clean & Safe team: grease spillage at Silverball museum, excessive signage for 700 W Atlantic, illumination from a light pole disrupting a resident of the Manor House, and ADA complaint at Joseph's Bistro in Pineapple Grove. In all cases, compliance was achieved through communication with the exception of the ADA complaint in which it was determined to be unfounded.

Pineapple Grove Zoning – with collaboration from the Business Tax Receipt Inspector and the Downtown Development Authority, two properties in Pineapple Grove were identified as being leased for uses that are non-compliant with current LDRs. The area in question is zoned for retail use however both locations had plans for offices. It is critical that all stakeholders work together



to be proactive in identifying these issues prior to issuing BTRs and businesses moving in. As of this writing, both offices will be allowed to operate as long as the first twenty (20) feet from the window frontage is retail.

Training

FACE training – week long course and examination attended by Code Officer Story.

SEIU Interview Training / Career Development Training Class – free class provided by the City; attended by General Maintenance crew (electricians unable to attend due to priority tasks).

“The Opioid Epidemic: Is There a Solution For Your City?” – free online webinar provided by International Downtown Association; attended by the Clean & Safe Administrator.

Follow up/projects

Pressure washing – task was completed on 02/28. No complaints (noise, temporarily blocking parking spaces, etc.) were received throughout the duration of this task. People’s Choice was extremely respectful of the area, whether residential or commercial, and worked during hours least likely to disturb the peace or interrupt pedestrian and vehicle traffic. They also met with the Clean & Safe Administrator when to conduct walk-throughs and responded to requests for touch-ups.

Garbage overflow – the General Maintenance crew continues to service (cleaning and emptying) the cans from Swinton east to the railroad tracks using the janitorial carts Friday-Sunday as an overtime assignment. Monday-Thursday, Code and Sanitation continue to empty the cans at 3pm but have found there is not much accrument from 12pm (when the General Maintenance crew empties them prior to leaving for the day) to 3pm.

Mobile reporting app – it was determined that an app version of WebQA, the City’s complaint reporting software, already exists. Per Assistant Director Stewart, the app version will not be available for use until August.

Paver installation - the project at E Atlantic Ave/2nd was completed. The next intersection for paver expansion has yet to be determined. When it is, the General Maintenance supervisors will be asked to oversee this process as a training project with the intention of then training the General Maintenance crew. This cross-training will help broaden the crews’ skillset and allow for minor repairs to be made by them rather than having to depend on Public Works.

W Atlantic Ave tree trimming – quotes and memo of acquisition submitted to Assistant Director Stewart.

Private lots/auto immobilization (booting) inspections: inspections completed. It was noted that many lots have excess signage. A-frame signs are chained to the parking meter in a lot on SE 2nd Ave. These concerns have been communicated to the Parking Administrator for follow-up



and will require a collaborative effort for resolution. It was also noted that none of the posted signs have the acceptable methods of payment listed as is required by Section 71.030.

Reports

Electricians

<i>DESCRIPTION</i>	<i>NUMBER SERVICED</i>
GFI replacement	18
GFI covers replacement	12 – metal 14 – accordion
Bulb replacement	48 – 175 bulb 1 – 150 bulb
Ballast replacement	7
Junction box replacement	0
Yellow globe replacement	0
Glass globe replacement	0
Other	3 - capacitors

Code Enforcement

<i>DESCRIPTION</i>	<i>NUMBER</i>
General Code	3
Housing Code	0
Verbal Warnings	1
Door Hangers	3
*Civil Violations – Warnings	0
*Civil Violations – Fines	1
Right of Way	0
Nuisance Abatement/ Reoccurring Nuisance	1
Rental Housing Inspection	0
Facility Inspections	9
Complaints (internal and external)	Listed under Policy

*Per the City Attorney’s Office, Civil Violations are no longer being issued by the City as of

Tree Trimming and Parks

Not a direct report to Clean & Safe Administrator - reporting handled by Public Works and Parks Maintenance respectively

Parking Garage



Not a direct report to Clean & Safe Administrator - reporting handled by Lanier Parking, contracted by the City for garage maintenance (and parking enforcement)