



20 N. Swinton Avenue  
Delray Beach, FL 33444

Agenda Item #  
December 14, 2017

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**~ CRA BOARD SUMMARY ~**  
**CITY OF DELRAY BEACH – CLEAN AND SAFE PROGRAM**  
**OCTOBER 2017 UPDATE**

The CRA approved FY 16-17 funding of \$2,512,905 for the City's FY 16-17 Clean and Safe Program. The funding includes:

Police/Safe section

- 1 Sergeant
- 10 Police officers
- 1 Community Service Officer

Clean section

- 1 Downtown Manager
- 2 Code Enforcement Officers
- 3 Maintenance Workers (1 Supervisor & 2 General)
- 2 General Landscape/ Litter Maintenance Workers
- 1.625 Electricians
- Parking Garage Maintenance Staff- portion of salary
- Park Maintenance Staff- portion of salary
- 1 Sanitation Officer

Funding is also included for the following:

- Trash can liners
- Pressure cleaning
- Street sweeping
- Gardening and other supplies
- Decorative lighting maintenance
- Electricity for decorative street lights
- Street lighting bucket truck expense
- Libby Wesley Plaza Maintenance

Attached is the October Clean and Safe Program report from the Downtown Manager and the Police Department.

The following is available upon request:

- Clean and Safe Organizational Chart (Police/Safe)
- Clean and Safe Organizational Chart (Clean)
- Clean and Safe Budget
- Job descriptions

**Submitted By:** Lori Hayward, Finance & Operations Director

Attachment(s): Clean and Safe Police Report

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## Clean & Safe Administrator

### October Monthly Report

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#### Meetings

- Weekly meetings: with Community Improvement (CI) managers and Mr. Stewart; with Assistant City Manager Caryn Gardner-Young, Mr. Coleman, Mr. Stewart and CI managers
- SETAC (2): attended with Code Officers (CO) Darcy Tyson and Thomas Story.
- DDA Agenda Meeting:
- Clean & Safe Staff Meeting: all C & S Community Improvement employees were in attendance. The 90-Day Plan was discussed as well as event season.
- Clean & Safe PD Meeting: with Sgt. Van Ness to discuss issues such as trespassing and extra patrol requests.
- Pedicabs: spoke with Assistant City Attorney Gelin regarding operation within the City.
- WARC: the C & S Administrator met with Kristyn Cox of the CRA and WARC to discuss WARC and The Set.

#### Updates (from previously mentioned events):

- Uber/Lyft: still awaiting an update from Parking Administrator Alarcon on this process.
- "Doggie Dining": being drafted by City Attorney Biggs as of 10/23.
- Code Enforcement Volunteer: Mr. Marcus has continued to conduct ride-alongs with CO Story. The introductory packet is being worked on. He will begin conducting BTR inspections in November.
- 90-Day Plan: residential area assessments were completed in The Set while businesses are still being reviewed. A reassessment of progress will be had the week in November as well as another staff meeting
- Libby Wesley Park: the benches were removed with the approval of Parks Director Fisher on 10/10 for approximately 45 days to allow for site clean-up. The American flag banner, believed to be supplied by the DDA, needs to be replaced and will be worked on. The benches will also be assessed for refurbishment.
- All inclusive event calendar: event information from SETAC as well as other events discovered to be taking place throughout the city were provided to Code Enforcement officers working the weekend. This keeps them remain abreast of road closures, approved vendors, and allows them to provide this information to the public when asked.



## Noteworthy Events

- Pineapple Grove archway lights: C & S electricians reported half of the LEDs out. A maintenance plan was never established after the Pineapple Grove Board funded the lights themselves and the electricians installed them. After bringing this to Laura Simon's attention, she advised it would be incorporated into the decorative light program.
- Light donation: approval sought and awarded from both HR and the County's Ethics Committee via an advisory opinion to accept lights from a contractor who contacted the City regarding donating them. This will help to replenish the supply after making Hurricane repairs
- Weekly email: a weekly email outlining highlights, updates/pending tasks, and upcoming events is now being distributed to the Community Improvement C & S Division. Information is collected throughout the week through communication with Code, GM and Electricians. Through open communication and the motto "If you see it, report it!" issues are being reported and addressed.
- Electrician Daily Report: after speaking with the electricians, a new form was created to track daily activity, which includes repairs and replacements.
- Pressure washing scope: submitted to the Purchasing Department on 10/16. Area included was Atlantic Ave from W 12<sup>th</sup> Ave – Ocean Blvd, NW 5<sup>th</sup> Ave to NW 2<sup>nd</sup> St, SW 5<sup>th</sup> Ave to 1<sup>st</sup> St, NE 2<sup>nd</sup> Ave to 4<sup>th</sup> St, NE 4<sup>th</sup> Ave to 2<sup>nd</sup> St, and Libby Wesley Park. Currently awaiting an update on status.
- Garbage receptacle liners: the new liners arrived and are being installed in the receptacles on Atlantic Ave from Swinton moving east. It was determined that the liners in The Set are in fair condition and not in need of replacement at this time.
- Training: the C & S Administrator attended training on 09/29 and 10/24 for Tenzinga, the new evaluation software.

## Upcoming Tasks/Events:

- Code Enforcement/ Clean & Safe Area Goals: at the direction of Staff, the following goals were created for the C & S officers: area assessments for aesthetics, BTR inspections, and sidewalk café and signage inspections. These goals were given timelines that will work in conjunction with the 90 Plan.
- Facility/BTR/Sidewalk café inspections: to begin in November.
- Janitorial carts: the GM crew will begin having employees push these carts downtown while servicing the garbage receptacles and performing litter abatement for event season.
- Gator: review of quotes and approved budget for purchasing.



## Electrician Report

<i>DESCRIPTION</i>	<i>NUMBER SERVICED</i>
GFI replacement	35
GFI box replacement	36
GFI covers replacement	12 - metal 18 - accordion
Bulb replacement	41 - 175 6 - 150
Ballast replacement	2
Junction box replacement	2
Yellow globe replacement	1
Glass globe replacement	-

In addition to routine maintenance of the Clean & Safe district, the following special projects were completed:

- Libby Wesley: an assessment was completed of the lights in Libby Wesley to ensure proper functioning. No repairs were required. The electricity remains off to all outlets but will be turned on as needed for events.
- Downtowns Go Pink: the electricians were tasked with coming up with a creative way to "light up" Libby Wesley park in pink. They responded with spotlights and pink bulbs over the stage, tying in nicely with pink light placement by the DDA.
- Marina District: Post Irma, the electricians needed to replace many of the clear globes along Atlantic and depleted their back-up supply. They noticed the marina had both clear globes and green topped globes. Without direction, they devised a plan to remove the clear globes from the marina to use as replacements for the ones along the Avenue and placed the all green topped globes in the marina. This allowed them to replace globes along the Avenue without having to wait for a shipment from Canada and improved the overall appearance of both the Avenue and the marina. Marina residents were equally receptive of the change as the "new" lights are brighter.

## Sanitation Report

Door hangers and verbal contacts were made for concerns such as: dumpster lids left open and lack of garbage service. Sanitation Officer Krick continued to closely monitor the work of the FEMA contractor within the Clean & Safe district. He then facilitated debris removal with the City's clam truck and Waste Management for piles left behind after the FEMA contractor's exit.



Due to complaints of rodent activity in the Clean & Safe district, code officers and the C & S Administrator will be conducting a ride along with SO Krick in the alleyways to ensure sanitation standards for rodent prevention are being met.

*New reporting procedures for quantifiable date are still being explored at this time.*

### **General Maintenance Report**

In addition to routine maintenance of the Clean & Safe district, the following special projects were completed:

- Libby Wesley: a complete site clean-up was completed by the crew to include: trash removal, hedge trimming, mulch installation and pressure washing of the stage.
- Weeding initiative: Hurricane Irma restoration occupied the GM crew with various clean-up efforts and in such, weeds have become overgrown in many of the C & S plant beds. A plan was created to have the crew target high visibility areas first and span out from that location. This initiative is still under way but one of the major areas of improvement includes Hand's parking lot.
- Training: Supervisors McCellion and Rolle attended training on the new evaluation software, Tenzinga, on 10/03 and 10/24 - 10/25; GM Worker Marrero and Supv. Rolle attended the last Supervisor Skills module completing the program.

*New reporting procedures for quantifiable date are still being explored at this time.*

### **Code Enforcement Report**

In addition to routine enforcement duties, the following special projects were completed:

- Area assessments: as a part of the 90-Day Plan, assessments were completed beginning in the residential areas of The Set. As a result, it was determined that 6 violations are already active in the NW section and 6 more were initiated; 6 violations were initiated in the SW section.
- Private auto-booting inspections: completed on the evening of 10/13 to ensure compliance with ordinances such as having a valid BTR, sign permits, sign dimensions, etc. No code violations were found to exist. A list of the private lots contracted with parking and booting companies was created to include the physical address and businesses' names. This was then forwarded to Support Services Administrator Rose for additional follow-up.
- Signs: two businesses were discovered to have installed signs without obtaining a permit – Avant and Local Café 44. Violations were issued and will be followed up on.



- **Complaints:** 5 complaints were received for issues within the C & S district. All complaints were investigated within 24 hours of receipt and appropriate action was taken when necessary.
- **111 & More E Atlantic Avenue:** due to ongoing concerns about rodents believed to be coming from the old Subculture, CO Tyson issued multiple violations as the property was not being maintained. She has since been in contact with the owner who has completed work in addition to signing a trespass affidavit and covering the windows with brown paper. Rodent bait/boxes were placed alongside the businesses in the alleyway as well as plant beds to impact the rodent issue.
- **Training:** CO Tyson attended ICS training for Special Events Management 10/16 - 10/20.

(Code Enforcement continued)

<i>DESCRIPTION</i>	<i>NUMBER</i>
General Code Violations	18
Door Hangers	-
Civil Violations – Warnings	4
Civil Violations – Fines	-
Right of Way	-
Housing Code	7
Nuisance Abatement	4
Rental Housing Inspection	4
Facility Inspections	-
Complaints (internal and external)	5

**CLEAN AND SAFE MONTHLY REPORT  
OCTOBER 2017  
LIEUTENANT R. MAGER**

Arrests:	19
Field Contacts:	39
Traffic Contacts:	69
Citations:	73
Extra Patrols:	479

Incident Reports:	132
CAD Reports:	158
Alarms:	11
Walk & Talks:	373
Total Activity:	1,353

**SIGNIFICANT ARRESTS / INCIDENTS**

- 17-16550 Disorderly Conduct, Resisting w/o and Corruption by Threats, 100 W. Atlantic Avenue: Douglas Woods was arrested and officers attended first appearance. The judge remanded Woods and ordered him to undergo a psychiatric evaluation at the state hospital.
- Avant, 25 NE 2<sup>nd</sup> Avenue had a tent and special event. Officers and Code Enforcement made contact with the business the morning before and explained that having drinks outside of the venue, as well as the tent, was a violation of their liquor license and code. A case number was pulled as the business set-up underneath the tent and allowed open containers to leave their patio. A full account was captured on the BWC. Officers met with management and they immediately complied with the stopping the alcohol leaving the patio.
- 17-16083: Tony Butler was arrested at SunTrust for possession of Xanax, marijuana and paraphernalia.
- 17-16461, Residential Burglary/Vehicle Burglary/GTA, 347 E. Cannery Row Circle: Unknown suspect(s) entered the victims' open garage, opened one vehicle and stole a briefcase and a phone before stealing the second vehicle which had the keys inside. The victim tracked their phone to the area of NW 5<sup>th</sup> Avenue in the one hundred block where it was found in the alley and processed by Crime Scene.
- 17-15690, Armed Robbery (Delayed), 100 Block NE 2<sup>nd</sup> Avenue alley: On October 8<sup>th</sup>, officers received information that suspect Grant attempted to commit an armed robbery on the evening of October 7<sup>th</sup>, but was unsuccessful. Information was also provided that Grant was possibly going to attempt another robbery on the evening of October 18<sup>th</sup>. While in the area performing high visibility patrols to deter the subject, Officer Liberta tracked down the victim from the prior evening's robbery. He had the victim give a statement, walked him through the scene and located an AR-15 style pellet gun (used in the robbery) in a dumpster not far from where the incident occurred. This case is still active and the investigation is ongoing.

**PROBLEM AREAS / CITIZEN COMPLAINTS / VAGRANTS / TRANSIENTS**

- Veteran's Park: Veteran's park has seen a decrease in vagrant activity, but continues to be monitored by unit officers. Extra Patrols: 50, Walk and Talks: 37.
- Old School Square: Officers began noticing a small number of vagrants returning to this park towards the end of the month. This coincided with the erecting of the Christmas tree and will be monitored by officers. Sergeant Baer and Officer Brotz spoke with Tiffany, from the Chamber, regarding security measures for the upcoming holiday area. Vagrants continue to try sleeping around the museum areas and unit officers are working with Road Patrol to address. Multiple Trespass Warnings have been issued. Extra Patrols: 32, Walk and Talks: 12, Arrests: 7.

- Libby Wesley Park: Benches were removed for cleaning and the vagrant population and negative activity decreased markedly. Extra Patrols: 33, Walk and Talks: 31, Arrests: 1.
- 501 W. Atlantic Avenue (FD Station 1): CPTED completed, the area was cleaned and its vegetation cut back. There has since been considerably less vagrant activity at this location. Extra Patrols: 13, Walk and Talks:10.
- Vagrants: Douglas Woods was arrested for Corruption by Threat and Disorderly Conduct at the library. ASA E. Neto requested the assigned prosecutor attempt to have him committed to a state mental health institution if feasible.
- Traffic: Officer Parzyck conducted his usual selective on E. Atlantic Avenue due to trucks violating the prohibition against driving on the Avenue. After complaints from the DDA and downtown manager, other officers were alerted to increase their efforts regarding this as well.

### **TRAINING / SPECIAL ASSIGNMENTS**

- Officer Jaworski attended dive training.
- All officers attended County mandated ethics training.
- Sergeant Van Ness attended the Tenzinga 1-day training.
- Officer Liberta and Code Enforcement made contact with management at Johnnie Brown's and discussed issues of guests blocking the sidewalk and drinking outside of the venue. Management assured us they would have their security begin to focus more on these issues.
- Sergeant Baer attended Basic Crime Prevention, Broward Criminal Justice Institute, (40 hours).
- Officer Spooner attended the Pineapple Grove Arts District meeting.

### **COMMUNITY INVOLVEMENT**

- Officers McInerney and Jaworski attended the Witches of Delray, the Halloween parade and trick or treating on the Avenue.
- Sergeant Van Ness attended Purlife Squatathon at Purlife Gym for breast cancer awareness.
- Officer Schumer spent time with our youth at the Teen Center.
- Officer Jaworski attended Delray Fire Rescue open house and Unity Church of Delray Beach.
- Officer McInerney attended Criminal Justice Academy LEO Night.
- Officer Liberta attended the Public Safety open house at FD Station 1 and performed a Dive Team static display.
- Officer Parzyck continued his work at the Teen Center.

### **BUSINESS/COMMUNITY MEETINGS**

- Officer McInerney attended the Homeless Coalition meeting.
- Sergeant Van Ness attended the PGAD, DDA, DBMC and SETAC meeting.

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